

COMMONWEALTH OF MASSACHUSETTS MASSACHUSETTS DEPARTMENT OF TRANSPORTATION HIGHWAY DIVISION STANDARD OPERATING PROCEDURES		S.O.P.NO.ENV-01-01-1-000 PAGE 1 OF 1	
SUBJECT: Environmental Compliance SOPs For MassDOT Highway Facilities		DISTRIBUTION: A	
EFFECTIVE: 11/23/10	ISSUED: 11/23/10	SUPERSEDES:	AUTHORIZED: Signature on original

PURPOSE

To ensure that all Environmental Compliance Standard Operating Procedures (SOP) are read, understood and followed by all MassDOT, highway maintenance personnel.

RESPONSIBILITY

It is the responsibility of the Highway Administrator, the Chief Engineer, the Deputy Chief for Construction, the Deputy Chief Engineer for Safety and Mobility, and the Deputy Chief Engineer for Operations and Maintenance or their designees to review all Environmental SOP's.

It is the responsibility of the District Highway Director District Maintenance Engineer or their designees to ensure that all personnel have read, understand, and follow the environmental SOPs.

It is the responsibility of all district maintenance facility personnel to read and understand SOPs and to maintain the District facility in compliance with MassDOT Highway Standard Operating Procedures and applicable environmental regulations.

It is the responsibility of the Environmental Management System Compliance Coordinator, or their designee, using regular inspections, to ensure that facility activities/operations are conducted in accordance with this SOP.

POLICY

All MassDOT, highway maintenance personnel must read, understand and follow the procedures and guidance outlined in each Environmental SOP.

All MassDOT, highway maintenance personnel will be required to attend Annual Environmental Awareness Training based on the Facility Environmental Handbook and SOPs.

Environmental SOPs are to be revised as necessary at the discretion of the EMS & Sustainability Unit supervisor.